



Corporate Headquarters
1451 East Lansing Dr., Ste 222 | East Lansing, MI 48823
Phone: (517) 714-4965 | Fax: (517) 351-2101

January 12, 2022

Board of Directors
Michigan Statewide Independent Living Corp.
Lansing, MI

In planning and performing our audit of the financial statements of Michigan Statewide Independent Living Corp. as of and for the year ended September 30, 2021, in accordance with auditing standards generally accepted in the United States of America, we considered Michigan Statewide Independent Living Corp.'s internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and, therefore, material weaknesses or significant deficiencies may exist that were not identified. In addition, because of inherent limitations in internal control, including the possibility of management override of controls, misstatements due to error or fraud may occur and not be detected by such controls.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. During our audit, we became aware of the following deficiencies in internal control, other than significant deficiencies or material weaknesses, and other matters that are opportunities for strengthening internal controls and operating efficiency. We are including those items in the attached memo.

We will review the status of these comments during our next audit engagement. We have already discussed many of these comments and suggestions with various Organization personnel, and we will be pleased to discuss them in further detail at your convenience, to perform any additional study of these matters, or to assist you in implementing the recommendations.

This communication is intended solely for the information and use of management, the board of directors, and others within the Organization, and is not intended to be, and should not be, used by anyone other than these specified parties.

THE ALG Group CPAs

The ALG Group, CPAs
East Lansing, MI

MEMO ON COMMENTS AND RECOMMENDATIONS:

During our audit procedures we became aware of the following items related to internal control that may be an opportunity to strengthen controls:

Prior Year:

Retirement Plan –

We noted during our audit procedures that MSILC has in place a SIMPLE IRA retirement plan, we recommend that the board review the plan documents, and the policies and procedures regarding participation and matching to ensure that transactions entered into regarding the plan are compliant with plan documentation. **This recommendation has been implemented.**

Current Year:

Internal Control –

The continuing global pandemic has changed the way we work and where we work. We recommend that the board and staff review the current policies and procedures, employee manuals, and internal controls to ensure that policies and procedures and controls are in place that reflect the requirements of the current work environment of MSILC.

Small Size –

The small staff size of the organization precludes some controls that would be desirable if the organization were larger. This requires that the board provide oversight and review of the operations of the organization on a regular basis.