# 03/02/22 MISILC Executive Committee Meeting

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>> JAN LAMPMAN: Team I am so, so sorry I was in another meeting, and I lost track of time honestly. The meeting is still going on, so I quickly left so I am very, very sorry. And I know that people's time is valuable so let's without further ado call the meeting to order. Thank you all for coming to the executive committee. And, Tracy, can you do the roll call and if anyone has an accommodation request this is the time also to make that.

>> TRACY BROWN: Okay Jan Lampman.

>> JAN LAMPMAN: Here.

>> TRACY BROWN: Will Harrison.

>> WILL HARRISON: Here.

>> TRACY BROWN: Jamia Davis.

>> JAMIA DAVIS: Here.

>> TRACY BROWN: Interim treasurer, Mindy Kulasa?

>> MINDY KULASA: Sure.

>> TRACY BROWN: And Stephanie Deible.

>> STEPHANIE DEIBLE: Here.

>> TRACY BROWN: All right, you have a quorum.

>> JAN LAMPMAN: Do we have anyone that has an accommodation request? Okay hearing none, let's move to the approval of the agenda for our meeting today. You all have it in front of you on our screen and also received it in advance of this meeting. So, if I could hear a motion to approve this agenda.

>> WILL HARRISON: This is Will Harrison. I will make a motion.

>> JAN LAMPMAN: Okay, a second?

>> JAMIA DAVIS: This is Jamia Davis. I second the motion.

>> JAN LAMPMAN: Awesome. Is there any discussion? Hearing none can we have the vote, please?

>> TRACY BROWN: Jan Lampman?

>> JAN LAMPMAN: Yes.

>> TRACY BROWN: Will Harrison?

>> WILL HARRISON: Yes.

>> TRACY BROWN: He is on mute. Jamia Davis?

>> JAMIA DAVIS: Yes.

>> TRACY BROWN: Mindy Kulasa?

>> MINDY KULASA: Aye.

>> TRACY BROWN: And I guess Stephanie Deible?

>> STEPHANIE DEIBLE: Aye.

>> JAN LAMPMAN: Thank you very much. So, with that we will head right into that agenda. And our first item is to have a look at the agenda for our SILC meeting which is to be held on March 16th. And so, in front of you on your screen you have that proposed agenda. And you also received that in advance. So, Steve is there anything in particular that you want to point out or talk about say with regard to this particular agenda?

>> STEVE LOCKE: Yes thanks, Jan. The first item would be Council education. I've reached out to our MRS to actually to Bill Addison and Rodney Craig. Last month they did what they call a Groundhog Day presentation to the CILs. And I thought that the presentation had some valuable foundational information in it in terms of how CIL funding works here in the State of Michigan. And I asked them if one of them would be willing to represent that to the Council members that were not able to join that presentation and they have graciously accepted. They can get that in there within a half hour. So that would be our Council education proposed for March.

>> JAN LAMPMAN: Okay, how do people feel about that as our educational topic?

>> JAMIA DAVIS: That will be great. It was condensed and complex. I attended and hearing it again is helpful.

>> JAN LAMPMAN: I also think that it's really, really important for all our Council members to sort of understand how it works at least on a basic level. Because that relationship between MRS the SILC and the CILs is an important relationship. And let's face it it's very much driven by how MRS works in terms of managing the funds that come to both of our entities. So, I think that that is good.

Okay.

>> MINDY KULASA: This is Mindy. And I would concur, and I also attended the training for the second year in a row and it's excellent. So.

>> STEVE LOCKE: Good.

>> JAN LAMPMAN: Thanks, Mindy.

>> STEVE LOCKE: The last item on the agenda I wanted to point out is under new business, new financial institution recommendation discussion. We were informed by our credit union it's called adventure credit union. And I think they only have a couple of branches. They are really small financial institution. At the end of last year, they did a system upgrade. And they never reinstated their interface for QuickBooks. It looks like they are not going to reinstate that for QuickBooks, so Brad and Tracy are searching out financial institutions in the area. We are looking at chase bank and a couple of other institutions that has the QuickBooks interface. And once we have those recommendations, we are going to bring those to the Council in March for Council approval to move our accounts over to a new financial institution. And then whoever is the treasure at the time will of course have to accompany me to that institution to fill out the forms and put original signatures down. And make those transfers. Those are the only two items other than standing agenda items I wanted to point out to you tonight.

>> JAN LAMPMAN: Okay, okay great and obviously we will have our conversation about the SPIL. I guess one other item I would like to bring up, well, first let's approve this let talk about approving this, this agenda. Are there any members of the executive committee that would like to speak about what's in this agenda? Are there things you don't think should be in it? Are there things you want to pull out of the consent agenda or things you would like to see added to the agenda knowing how tight our agenda looks?

>> MINDY KULASA: This is Mindy. I noticed that a financial report was not included in the agenda.

>> JAN LAMPMAN: It's in the consent agenda.

>> MINDY KULASA: Right, but when is the financial report going to be given? Under staff and committee reports there is no financial report. So when.

>> JAN LAMPMAN: We are adding it now. Thank you.

>> STEVE LOCKE: Thank you for catching that, Mindy.

>> STEPHANIE DEIBLE: And is the assumption right now that Mindy will be handling that until we know, I don't know.

>> JAN LAMPMAN: I look at appointments every day at the appointments every day.

>> STEPHANIE DEIBLE: I will plan on Mindy giving the report and if something changes just let me know.

>> STEVE LOCKE: Yes.

>> JAN LAMPMAN: And thank you for being willing to step in for us like that.

>> MINDY KULASA: That sounds good Stephanie. We will work it out.

>> JAN LAMPMAN: Anything else executive committee members that you see on here that either we forgot something or that you would like to see added to the agenda? Okay.

>> MINDY KULASA: Jan, this is Mindy, are we going to be discussing it all some of the transitions that are taking place at MRS that are going to be affecting our CIL partners? Not that we intend to do any advocacy work with, you know, State Representatives or state people. But more as an acknowledgment and an understanding on behalf of the SILC that there are transitions in place.

>> JAN LAMPMAN: Yeah, I think we need to ‑‑ yes Mindy. I wanted to have some conversation with the executive committee about that and wasn't sure if we want to do it here when we are approving agenda. This might be the best place to start it because if we decide to add something. I do think that although those contracts that the CILs have with MRS to do the vocational and prevocational work is not like part of like our federally mandated job. It is I think important that anybody who would attend a SILC meeting knows what is happening and knows how that might impact some of the CILs, maybe not all of them but at least some of them for sure, right? And I this I that the CILs would like to ‑‑ hang on, sorry, I did not turn my phone off. I think the CILs would also like to make sure that all the Council members and also any of the public that would come to our meeting are also aware of what the situation is, right? From the standpoint of education. And so, if we look at our agenda can you scroll it up a little bit, whoever, Steve or Tracy whoever is doing it? You know, I mean if we are having MRS, so this is the question if we are having MRS come to do this education with us, do we then add some discussion at the end of that to bring it up there? Or that could get that could be confusing right because they are really going to talk about some structural stuff. Or do we put it down in I mean we could potentially add it in the reports. It's not really a staff or a committee report but we could potentially add it there.

>> STEVE LOCKE: Jan, I can see it being under Mark Pierce IL update since he is the rep on the Council.

>> JAN LAMPMAN: Good thinking and you or I or both of us can ask Mark to see if he can provide some sort of summary for that situation, what do you think, Steve?

>> STEVE LOCKE: Sure, if the CIL directors agree with it because I mean I don't want to propose what their business should be in front of the Council.

>> JAN LAMPMAN: No absolutely. So, I think we should talk to Mark and say do you think it will fit in your report and if so, can you do that summary for us on behalf of the CILs, right.

>> STEVE LOCKE: Yes.

>> JAN LAMPMAN: I agree Mindy we want to make sure people know what is happening so that, right? So, let's ask Mark if that if he feels that will be part of his report or can be part of his report.

>> MINDY KULASA: Then he will be allocated more than five minutes, correct?

>> JAN LAMPMAN: Yes. I'll try to put something up I talk about, how about that?

>> MINDY KULASA: Okay Jan we want the speed reader version of it.

>> JAN LAMPMAN: You know though I think our last meeting was very efficient and we actually, I think, got out a little bit early so I think it will be good, it will be good. Now I also know that there are some CIL directors that are planning to come to the meeting. And we will want to speak during public comment about some of their accomplishments and some of the good work that they have been doing. So, depending on what Mark says in his report, one or more of them will also add some thoughts in their public comment. I don't know but that is also a possibility, that it might happen that way.

Okay anything else about the agenda? We do have what do we have for public comment about ten minutes. We give everybody how many minutes, two?

>> STEVE LOCKE: It's either two- or three-minutes Jan.

>> JAN LAMPMAN: Okay, so we will just ‑‑ then there is also the information sharing and announcements, right? That Council members can bring forward. So, if, you know, that is another opportunity again if Mark doesn't want to do it as part of his official CIL presentation, he might feel more comfortable bringing it up or forward during that timeframe as well, right?

>> STEVE LOCKE: Yep.

>> JAN LAMPMAN: Okay, so can we have a motion then I mean it sounds like the agenda as it's written will have space for what you want to make sure gets put out there Mindy. So, knowing that can we have a motion to approve this agenda?

>> MINDY KULASA: This is Mindy. I move that we approve the agenda as presented with the addition of the financial report.

>> JAN LAMPMAN: Thank you and do we have a second?

>> JAMIA DAVIS: This is Jamia Davis I second the motion.

>> JAN LAMPMAN: Awesome thank you and may we have a vote please.

>> TRACY BROWN: Jan lap man?

>> JAN LAMPMAN: Yes.

>> TRACY BROWN: Will Harrison.

>> WILL HARRISON: Yes.

>> TRACY BROWN: Jamia Davis?

>> JAMIA DAVIS: Yes.

>> TRACY BROWN: Mindy Kulasa?

>> MINDY KULASA: Aye.

>> TRACY BROWN: And Stephanie Deible.

>> STEPHANIE DEIBLE: Yes.

>> TRACY BROWN: Motion carries.

>> JAN LAMPMAN: Thanks, and next we have appointments update so Steve. The latest.

>> STEVE LOCKE: Jan you have your finger on the pulse daily like I do. And we have heard nothing. The latest I got from Danielle is they are working on SILC appointments. Something you will hear about in the SPIL update and my director's report is the emergency preparedness team. I proposed to them that there was another committee. It's a state level committee housed within the Michigan State police department that has a lot of directors, department heads from around the state working on emergency preparedness. And there are 11 general seats. And my suggestion was to nab one of those 11 seats to get the IL disability voice on that Council. And it looks like the next openings are not going to happen until 2023 and 24. But Theresa Metzmaker has stepped up to put her application in for that role and she has since done that. So that's kind of exciting. But getting back to appointments we are still waiting on the reappointments. And Danielle, I cannot pin her down on a date for those. I keep stressing to her that we have been out of compliance since September when Yvonne resigned, and we are under Federal requirements to have a composition of the full Council at all times when possible. So, I've got Danielle's phone number and I'm going to reach out to her and call her this week. I've not spoken to her on the phone yet. And based on that phone call I may end up going to the director of appointments because this is dragging on a little bit too long. I've offered my assistance. I've offered to get applicants for them by polling the CILs and the CIL directors and Council members. And I'm still waiting for them to reach out. So that's the appointments update as of 6:21 this evening.

>> JAN LAMPMAN: Okay, thanks Steve. Thanks for all the following up on that. I remember who was in appointments, I can't remember her name now.

>> STEVE LOCKE: Geta‑Dager.

>> JAN LAMPMAN: Wonderful and so responsive.

We will get there.

>> STEVE LOCKE: Yes.

>> JAN LAMPMAN: We will get there strategic planning update who is giving that?

>> STEVE LOCKE: I can take a shot at it and open the floor to anybody else. What we have done is aligned some of those strategic goals and objectives with our current SPIL. So that is where that stands. The balance of those strategic plan goals and objectives will be part and parcel of our next SPIL as we start writing goals specifically for our Council at the state level.   
we are moving forward with our outreach project. We have a meeting set up for next week to see a draft of the strategy. They presented us with three kinds of general ideas in a meeting a couple of weeks ago. And it was really to decide kind of northeast south and west and not getting in the weeds. It was just general concepts. So now the team has given them some direction we are taking the next step and that meeting will be held next week. So, things are happening behind the scenes and excited to share what has happened so far with the Council.

>> JAN LAMPMAN: Awesome, thank you.

>> STEVE LOCKE: Sure.

>> JAN LAMPMAN: Okay we need to talk about future meetings because we were thinking that March would fully be our last fully virtual and that the meeting in the summer will be held it will probably be a hybrid I'm guessing, but definitely in person for those who can be in person. You know depending on what things look like there might still be people who just don't you know who just don't feel comfortable being in a room with others and that is fine. One of the things I like any way about a hybrid version is that if ever the community wanted to be a part of our meetings they could just log on and be on a Zoom or you know see it live streamed. So, I like having both, you know. In person and virtual as the option. Any way so I think we need to look at like where that next meeting might be, and you know day and time. I know you did a little poll right Tracy. What were the results of the poll about when would be good times and days?

>> TRACY BROWN: Steve, do you have that?

>> STEVE LOCKE: Yeah, Friday afternoons. That is what the majority could do.

>> JAN LAMPMAN: Okay.

>> STEVE LOCKE: So, and I've reached out to Kelly Winn and also Mark Pierce about hosting it either in Lansing as a central location or at Oakland Macomb Kelly has an awesome shop over there she likes to show off. And I don't blame her at all. They have done an incredible job over there. So, we've got two possible places to go to for June for our in‑person.

>> JAN LAMPMAN: Kelly made her place sound pretty darn cool when she reported last time. So, I feel like oh, that might be fun to do. I mean, yeah, okay.

What do other folks think about those two options?

>> STEVE LOCKE: So, if I could really quick, I was talking with other SILC directors here in region five. And, you know, it's difficult when we have Council members that work. When we have meetings during the workweek. And it's an option. If the Council chooses to and if you choose to budget for it. If a Council member has to take time off to participate in Council meetings, we can reimburse them for their time they took off. If we want to intentionally build that into our budget. I just want you to know that that is the option for you out there.

>> JAN LAMPMAN: That might certainly help, right, for folks that are losing money when they have to take a Friday afternoon off. So, I mean I would be very much in favor of building that into the budget for folks.

>> STEVE LOCKE: No decisions have to be made today but once we start getting into budget drafting in June, we definitely want to have that conversation at that time.

>> JAN LAMPMAN: Right, okay.

All right.

>> MINDY KULASA: I think that is very considerate.

>> JAMIA DAVIS: Thank you.

>> JAN LAMPMAN: So, let's see we are March, so June is it the third? No, yeah, third Friday are you thinking or what which Friday are you thinking in June? I mean we are kind of like the third Wednesday, right? So, we did June 17th.

>> STEVE LOCKE: Yeah, I think that would work.

>> JAN LAMPMAN: And we could either be in Oakland or.

>> STEVE LOCKE: Or Lansing.

>> JAN LAMPMAN: Or Lansing, yeah.

>> STEVE LOCKE: Is your preference to go to Oakland Macomb?

>> JAN LAMPMAN: My personal one is this time.

>> STEVE LOCKE: Anybody else have a preference?

>> STEPHANIE DEIBLE: I think just because Kelly spoke last meeting and they have so many cool new things going on I think it would be cool to go there. But that is just my personal.

>> STEVE LOCKE: All right cool. So, the majority of people Tracy, hadn't they selected like from 2:30‑5:30?

>> TRACY BROWN: Yeah, it was afternoon, yes for sure.

>> STEVE LOCKE: Afternoon. So, being 2:30‑5:30 and getting kind of in the evening hours at 5:30 what are your thoughts as the executive committee on doing like 2‑5 or 1‑4 and trying to push it earlier afternoon? Do you have any thoughts about it one way or the other? Do you want to keep it with the majority of thought?

>> JAN LAMPMAN: What was the timeframe that the majority thought?

>> STEVE LOCKE: Like 2:30‑5:30.

>> JAN LAMPMAN: Yeah, that is fine.

>> MINDY KULASA: A good time.

>> JAN LAMPMAN: If we end at 5:30 and if people wanted to hang around and have dinner together somewhere nearby, we are ending at a good time to make that happen too.

>> STEVE LOCKE: Yes.

>> JAN LAMPMAN: Since we have not seen each other in person.

>> STEVE LOCKE: I know, right?

>> JAMIA DAVIS: Yeah.

>> STEVE LOCKE: All right cool then we will get the meeting notice sent out to all the Council members and posted on our website for Friday, June 17th from 2:30‑5:30 location to be determined.

>> JAN LAMPMAN: Okay.

Perfect. Okay, anything else? Before I ask for public comment is there anything else that we need to address that we neglected to put on the agenda? No?

We are all members, but is there public comment? Hearing none, I would entertain a motion to adjourn.

>> JAMIA DAVIS: This is Jamia Davis I motion to adjourn the meeting.

>> JAN LAMPMAN: Do I have a second?

>> WILL HARRISON: Will Harrison, I will second.

>> JAN LAMPMAN: Okay, want to do the vote, Tracy?

>> TRACY BROWN: Sure. Jan Lampman?

>> JAN LAMPMAN: Yes.

>> TRACY BROWN: Will Harrison?

>> WILL HARRISON: Yes.

>> TRACY BROWN: Jamia Davis?

>> JAMIA DAVIS: Yes.

>> TRACY BROWN: Mindy Kulasa?

>> MINDY KULASA: Aye.

>> TRACY BROWN: Stephanie Deible?

>> STEPHANIE DEIBLE: Yes.

>> TRACY BROWN: Motion carries.

>> JAN LAMPMAN: With that we are adjourned in 30 minutes people 25 because I was late.

>> STEVE LOCKE: Great job, everyone.

>> JAN LAMPMAN: Thank you. We will see you.

>> STEVE LOCKE: Have a great night.

>> Good‑bye.

>> MINDY KULASA: Good‑bye everyone.

[ Meeting concludes at 6:32 p.m.]