**SILC COUNCIL SPECIAL BUSINESS MEETING DRAFT MINUTES**

**December 20, 2021**

**Zoom Meeting**

**SILC Voting Members Present**: Frank Animikwam, Allen Beauchamp, Jamia Davis, Stephanie Deible, Glen Ashcraft, Charles Harrison Jr, Melinda Kulasa, Theresa Metzmaker.

**SILC Voting Members Absent**: Jan Lampman, Mark Pierce.

**SILC Ex-Officio Members Present**: Lisa Kisiel (BSBP), Bill Robinson (BSBP), Bill Addison (MRS).

**SILC Staff:** Steve Locke, Tracy Brown.

**Guests Present**:

**SILC BUSINESS MEETING**

C. Harrison called the meeting to order at 6:01pm. C. Harrison welcomed Council members, Ex-Officios and guests, introductions were made. A quorum was present.

**CONSENT AGENDA**

The December 20, 2021, Quarterly Business Agenda was reviewed.

***Motion by J. Davis, seconded by M. Kulasa to approve the December 20, 2021, items of the Consent Agenda as presented.*** Motion passed unanimously.

**NEW BUSINESS**

Approve contract for Outreach Services.

* SILCs across the country are required to do statewide outreach services during the three-year SPIL and we put out a request for proposals back in October for statewide outreach services.
* We received two proposals.
* Those were evaluated by three members of the Executive Committee in November.
* The three evaluation team members found them to be really good proposals, but one was ranked slightly higher than the other and it was from a group called Idea 39, which is Michigan based.
* The ranking committee had some additional questions for the first ranked proposal submitted by Idea 39 and ended up having a Zoom meeting with them to ask some clarifying questions.
* Going forward, what we're asking the Council to do is make an award of a contract of $45,000 for Idea 39 for a statewide Outreach Effort and the engagement is going to last for approximately five months.
* The way we envision this kicking off is right after the first of the year we're going to assemble a steering team made up of three CIL Directors and three SILC Council members that have experience with outreach and working jointly with me and also Idea 39 in creating, launching, and then evaluating this entire statewide outreach effort.

***Motion by M. Kulasa, seconded by F. Animikwam to approve the contract with Idea 39 for Outreach Services in the amount of $45,000.00.*** Motion passed unanimously

Public Comment ~ None.

**OTHER**:

**ADJOURNMENT** Motion by J. Davis to adjourn. SILC Business Meeting adjourned at 6:30 p.m**.**