**SILC COUNCIL/CORPORATION SPECIAL BUSINESS MEETING DRAFT MINUTES**

**January 13, 2023**

**Disability Network Capital Area & Zoom Meeting**

**SILC Voting Members Present**: Aaron Andres, Dr. Frank Animikwam, Glen Ashlock, Allen Beauchamp, Erica Coulston, Jamia Davis, Melinda Kulasa, Jan Lampman, Theresa Metzmaker, Mark Pierce.

**SILC Voting Members Absent**: Stephanie Deible

**SILC Ex-Officio Members Present**: Lisa Kisiel (BSBP), Shawan Dortch (MDE), Bill Addison (MRS), Vendella Collins (DD Council), Annie Urasky (DDDHH).

**SILC Staff:** Steve Locke, Tracy Brown.

**Guests Present**: Travis Poland, Carrie Bevard, Brad Hastings, Diane Fleser, Kelly Pelong, Amanda Van Tubergen, Alex Gossage, Will Wilson, Andrea Hentschel, Peggy Helsel, Adrienne Pickett.

**SILC BUSINESS MEETING**

J. Lampman called the meeting to order, 12:00 pm. J. Lampman welcomed Council members, introductions were made. A quorum was present.

**CONSENT AGENDA**

The January 13, 2023, Quarterly Business Consent Agenda was reviewed. One change, remove Form 990 from agenda.

***Motion by A. Andres, seconded by J. Davis to approve the items of the Consent Agenda as amended.*** Motion passed unanimously.

**SILC AUDIT**

* Carrie Bevard, ALG Tax Solutions presented the FY2022 SILC Audit.

***Motion by A. Andres, seconded by M. Kulasa to accept the FY2022 SILC Audit as amended.*** Motion passed unanimously.

**STAFF/COMMITTEE REPORTS**

Executive Director Report ~ Steve Locke

* The Executive Director’s written report can be accessed at [www.misilc.org](http://www.misilc.org) under Council Meetings and Materials.

Strategic Planning Committee ~ Steve Locke

* We wrapped it up in August 2021 with the vision and mission statements. Smart goals were created for the strategic plan that align with our current SPIL goals. There were some goals that were still left hanging out there. After the Council held our retreat in August of 2022 it was decided the balance of the strategic plan goals would be aligned with SILC goals we are going to create in the next SPIL.
* We have assembled a SPIL SILC goal writing team who has met twice already to develop SPIL goals that are specific to Council activity. The next meeting is going to be on January 19th.

Financial Report ~ Mindy Kulasa

* We just had a pretty thorough review of our financial position as of September 30th. But it is important that we look at our financial position on every Council meeting to ensure, again, our fiduciary oversight obligations.
* In our statement of financial position, this is a snapshot of where we are at as of December 31st. So not a lot of changes from the numbers that we saw as of September 30th. Everything is looking good on our statement of financial position.
* Budget versus Actual report we are basically on budget. There aren’t any anomalies that need to be pointed out in our expenses that weren't anticipated. Our revenue remained steady from our partners. And we are looking good at this point in our fiscal year with respect to our budget.

Financial Policies Workgroup ~ Steve Locke

* We presented a draft financial policy revision to you back in September. And there were still a lot of questions and some tweaking that we needed to do, and your suggestions were integrated into the revisions we have been working on. Stephanie, Mindy, Tracy, Brad, and I have made those revisions and sent them out to the Council a few days ago,
* We asked you to review and send any questions or comments to me. I received one e mail from Jamia, and she said that everything looked good to her. We also have the Council member reimbursement policy.

***Motion by J. Davis, seconded by M. Pierce to approve both the financial and the member reimbursement policy as presented.*** *Motion passed unanimously*.

**COUNCIL EDUCATION ~ SILC Outreach Campaign Project**

* Adrienne Pickett, IDEA39 Founder/CCO provided a presentation and shared the metrics reporting from 2022 for the outreach plan that IDEA39 executed last year, and the vision and outreach plan for 2023.
* Presentation can be accessed at [www.misilc.org](http://www.misilc.org) under Council Meetings and Materials.

**EX OFFICIO REPORTS**

Michigan Rehabilitation Services (MRS) ~ Bill Addison

* My name is Bill Addison and work for Michigan Rehabilitation Services. I'm a Division Director. I oversee the Program Enhancement Division. We interact with the CILs and SILC.
* For over a year we have not had a deputy director for MRS. Bill Colombo left approximately 16 months ago and have not filled the position until two weeks ago. Sigrid Adams is the new Deputy Director, and she has years of experience with the VR program.
* Nate Kramer is the new Contract Manager. Nate has years of experience with contracts.
* We have three individuals, Rodney Craig, Nate Kramer, and I will be attending and speaking at the SILC Congress this year.

Bureau of Services for Blind Persons (BSBP) ~ Lisa Kisiel

* First of all I just want to thank you for the inclusion in the SPIL writing process and some of the other work that we are doing together.
* I want to share my appreciation for the work that we are doing with our CILs as partners to help us with Preemployment Transition Programs.
* In FY2022, BSBP made a goal to provide benefits counseling to at least 120 individuals, we exceeded the goal at 137.
* We are working with Disability Advocates of Kent County, Disability Network Northern Michigan and Disability Network Lakeshore helping us with our Pre ETS population, identifying students, working with the teacher consultants, and assisting our counselors.
* Disability Network Wayne County Detroit is working with our Detroit team on a Financial Literacy Program.
* BSBP has a longstanding relationship with Disability Network Southwest Michigan.
* We served 583 blind seniors, 55 and older in FY2022.
* We are currently recruiting for another counselor in our Lansing, Grand Rapids and Kalamazoo offices. We've been working to fill those caseloads.

Michigan Department of Civil Rights (DDDHH) ~ Annie Urasky

* Our department did some realigning and restructuring as far as organization within units in our department. We are expanding resources and information relating to ADA compliance. They created a new unit, and the acronym is DRACD. Disability Rights and Compliance Division. It's a statewide ADA, we have a statewide ADA coordinator and contract compliance FOAI for an individual and we also have the Division of Deaf, Deaf Blind and Hard of Hearing that will be under the new unit. The director is Tyra Khan.
* Some events we have coming up are Civil Rights Commission meeting in Detroit on Monday, January 23rd. It will be in the Cadillac Place Building beginning at 11:00am. At 1:30pm the Commission is going to be hosting a hearing on proposal to change the Michigan rules and rules that oversee the Commission. It's a brief proposal to change the current rules impacting the Elliot Larson Civil Rights Act. It's open to the public so anyone is welcome to join in person or virtually.
* Our Community Engagement Division is also hosting a virtual session on January 26th from 6:00 p.m. to 8:00 p.m. We will be focusing on hate crime reporting.
* My Advisory Council is also planning our next scheduled meeting on February 10th in Novi. That will be in person or zoom from 12:00 p.m. to 3:00 p.m.
* In the last legislative term, the Governor signed House Bill 5777, regarding language acquisition. And setting up a Parent Advisory Council for the Department of Education as far as language acquisition resources for children who are ages 0 to 5 relating to sign language resources, ASL resources, communication modes, hearing technology, hearing technology. And this Parent Advisor Council the requirements are you have to have a teacher who is deaf. A teacher of the deaf, audiologist a parent someone who is representative for the deaf, deaf blind and hard of hearing community. And we are leading that bill. It's incredible to see this passing. And there is a lot of advocacy work going on with that effort. And this is the fourth time this bill has been introduced. We are happy to see it finally passed.

Michigan Department of Education (MDE) ~ Shawan Dortch

* No report given.

Developmental Disabilities Council ~ Vendella Collins

* Our office is moving to the Grand Tower, 2nd Floor on January 26th.
* One thing that we have been spending a lot of time with lately is our self-advocacy movement.
* March is Developmental Disabilities Awareness month. We are planning an opportunity for people to come to Lansing to talk with their legislatures. If you know individuals with IDD that are interested in participating in that particular process, they could give our office a call and someone will help them. Registrations are all over social media.
* Our work with the public health workforce is going well. We have a contract or project with Disability Network Southwest Michigan it’s going very well. We are attempting to impact the public health workforce as it pertains to public health entities, working with people with IDD.

IL Network Update ~ Mark Pierce

* We elected new officers. Chairperson Alex Gossage, from Ann Arbor CIL, Vice-Chair Jon Hart, from Disability Network West Michigan, Treasurer and Secretary Kelly Winn, from Disability Network Eastern Michigan.
* During the first quarter, two big things that the CIL directors have been discussing is DEI. Disability Advocates of Kent County provided a presentation and Disability Network Capital Area provided a presentation to the CIL directors on how we are going to move forward with that particular piece in the SPIL reports.
* Kelly Pelong, Director of Disability Network Mid-Michigan provided information on Train the Trainer piece for Emergency Preparedness. The CILs have been focusing on the goals in the SPIL.

**SPIL MONITORING**

Advocacy and Leadership ~ Steve Locke

* Jon Hart provided an update via email, saying that the main thing we have been working on is this piece and decided the planning team would stay together to be a two-day Youth Summit Planning Team. And we will have our first meeting January 20th. I'm also meeting with Steve Locke, Theresa Metzmaker, and Vendella Collins to discuss the long range plan for the YLF.
* The Council approved $5,000 for this fiscal year to go towards a hybrid Youth Leadership Forum. Jon is working on the curriculum for that. I emailed Theresa, Jon and Vendella talking about curriculum and financing a full blown YLF in 2024.

Diversity and Inclusion ~ Mark Pierce

* We met in the first quarter and discussed how that is going to be laid out, how do we get around for people with disabilities and understanding some of the actual challenges.
* In the SPIL the CILs had created an internal training program around ableism. And 100% of the CILs have been trained in the ableism training as part of that SPIL goal.

Personal Care Attendants ~ Jan Lampman

* The $2.35 pay increase that the legislature had put into the budget in FY21-22 moved into FY22-23 and was baked into the budget. Meaning that it's a permanent increase in wages for direct support professionals.
* The Direct Care Wage Coalition, which I'm a part of as a representative of this body and also as an advocate. The target for the FY2024 budget that we are advocating for would be to bring the wages up to where the floor rate is $18 an hour.
* There have been meetings with legislatures we knew were going to stay. During the lame duck session we had a few meetings with folks that were continuing on in the legislature and got things on the books. We've been meeting with the Governor's office and with the department itself. I do know this is important to the Governor. And what I'm hearing and what some of us are hearing is that it's our ask is not inconsistent with what the administration believes. And so, I think that we can look forward to seeing something robust in the Governor's proposal and we will need to work with the legislature to see where we can go with that.

Emergency Response ~ Frank Animikwam & Travis Poland

* Frank wanted everyone to know we have our Emergency Preparedness meeting coming up, on January 30th at 6:00pm to touch base where we left off on the five pillars and he is proposing we look at new ACL national updates as it pertains to emergency management. Working on the grant partnership with Michigan Public Health Institute, Dr. Richards and her team with a focus on elders and those who are aging and also the disability population.
* On January 4, Steve met with Dr. Richards and her team to start talking about the implementation of the grant. And what it is that we need to do. They developed a questionnaire that has been distributed to the team. When they join us on January 30th, we have some things on our agenda but also want to do an environmental scan of what the CILs have already done. And build upon that with the grant and create the synergies.
* Travis Poland, the Community Resilience person at the DN Capital Area, has been at one or two meetings before virtually. But handles the emergency preparedness here. And I am one of the leads of the statewide emergency preparedness group and CILs.
* I'm still waiting on the numbers to trickle in for 1st quarter from all the other CILs.
* For DN Capital Area 22 personal preparedness plans were developed, 18 Smart 911

profiles were built, and 21 emergency preparedness kits were given out. And we are still working on getting community plans built up.

* The Statewide Emergency Preparedness Group is essentially a brand-new group. We have new leadership. We have a lot of new members. And we just met two days ago virtually via Zoom and we have a lot of excited people in that group who either have not had a program at their CIL or they are new to the program, and they are really looking to get up and go. They all feel that is a priority. And they are looking to make a difference.
* We have scheduled a day training to have a very rich conversation about the six hour training presentation that was developed by Terri Robbins at Disability Network Mid-Michigan.

**NEW BUSINESS**

FY2023 SILC Council Meeting Dates & Times & Locations

* We will be meeting face to face and will offer a virtual option through Zoom.
* We will be meeting on Fridays from 12:00pm to 3:00pm a working lunch will be provided.
* Meeting locations will be March 10, 2023 at Disability Network Mid-Michigan (DN/MM) in Midland, June 9, 2023 at Superior Alliance for Independent Living (SAIL) in Marquette, and September 8, 2023 at Disability Network Southwest Michigan (DNSWM) in Kalamazoo.

**INFORMATION SHARING AND ANNOUNCEMENTS**

* None.

Public Comment ~ None.

***Motion by A. Andres, seconded by A. Beauchamp to adjourn the meeting.***

**ADJOURNMENT**

*SILC Business Meeting adjourned at 2:50 p.m.*